

**PORTFOLIO — Presenting a body of work** ASSIGNMENT **4**

**DESCRIPTION**

Present a portfolio of designs completed this semester. This portfolio will be presented in electronic form only.

ASSIGNMENT  
 SCHEDULE

Introduction W 4/17

DUE-start of class M 5/13

**PORTFOLIO**

**For the Portfolio**

Create a folder and title it: **GRA205Portfolio-your last name.**

Into this folder place a folder for each of the semester projects with folders named as follows:

**ASN1**-your last name (Art Show Poster and Mailer)

**ASN2**-your last name (Magazine Layout Design)

**ASN3**-your last name (Folded Brochure)

Use the InDesign PACKAGE command to assemble and name the contents of each project folder is as follows:

**ASN#**-your initials - InDesign

**ASN#**-your initials - PDF

**IMAGES**-your initials - Images

**Project Revisions**

*You have the option of redoing ONE piece completed during the semester. If you pursue this option, the assignment folder should contain both the **old** and the **new** versions of your file. The new version will have a **CAPITAL R** at the beginning of the file name.*

*Include a **hard copy** of both old (the marked up one) and new design and the original grade sheet. Missed projects cannot be made up as part of the portfolio.*

**Submit the Portfolio**

Place your portfolio folder into the folder entitled **TYPE2 Portfolios**, which is on the **GraphicsServer** in the folder entitled **KLEMA PORTFOLIOS**.

**EVALUATION**

Completeness, quality of presentation. Neutral to minus 80pts