

ASSIGN 4 | PORTFOLIO

PORTFOLIO COMPLETE

yes
 no

- 1 Phone Ad Series
- 2 Recipe Page Design
- 3 8 Page Brochure

_____ of 50

missing

PRESENTATION

DIGITAL FILES

_____ of 50

Portfolio folder name

GRA203Portfolio-last name

Portfolio folder location

Graphics Server—Klema Portfolios—Design & Production Portfolios

Packaged final project folders and files with correct names

ASN1-LAST NAME

ASN1-INITIALS - InDesign

ASN1-INITIALS - PDF

IMAGES-INITIALS - Images

ASN2-LAST NAME

ASN2-INITIALS - InDesign

ASN2-INITIALS - PDF

IMAGES-INITIALS - Images

ASN3-LAST NAME

ASN3-INITIALS - InDesign

ASN3-INITIALS - PDF

IMAGES-INITIALS - Images

-10 DEADLINE

on time
 LATE

PORTFOLIO GRADE

EFFECT ON FINAL GRADE

80+ = neutral -2pts below 80, and -2pts for each additional 10pts below 80

PROJECT REVISION

R required at beginning of file name + 1 to + 3 pts added to final grade